



NORTHWEST FIRE DISTRICT

SERVING RESIDENTS OF THE NORTHWEST FIRE DISTRICT, THE FLOWING WELLS
COMMUNITY AND THE TOWN OF MARANA

PROUD TO BE ACCREDITED BY THE COMMISSION ON FIRE ACCREDITATION INTERNATIONAL

PHONE: (520) 887-1010 FAX: (520) 887-1034 www.northwestfire.org



Minutes of the Northwest Fire District Governing Board Regular Meeting September 26, 2017

- I. Call to Order/Roll Call/Affirmation of Quorum
- II. Salute to the Flag of the United States of America
- III. Presentation of Service Awards
- IV. Public Forum
- V. Consent Agenda

RESULT:	APPROVED [UNANIMOUS]
MOVER:	George Carter, Chairman
SECONDER:	Bruce A. Kaplan, Vice Chair
AYES:	George Carter, Bruce A. Kaplan, David Talas
EXCUSED:	Peg Green, Becky Hicks

Approval of Consent Agenda

- A. Approval of the Minutes of the August 22, 2017, Regular Governing Board Meeting
- B. Approval of the Annual Subscription Renewal for Microsoft Office 365 with CDWG in the Amount of \$58,625.77
- C. Approval to Purchase a Rescue/Ambulance from Braun NW in the Amount of \$210,000.
- D. Adoption of Resolution No. 2017-031 Ordering the Yuccas Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located at 3258 W. Moore Road (Parcel 219-32-007D) and is East of Moore Road and South of Thornydale Road in Pima County, Arizona
- E. Adoption of Resolution No. 2017-032 Ordering the Bachler Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located at 6167 W. Seven Saguaros Circle (Parcel ID 218-19-0730) and is South of Secret Springs Drive and East of Dove Mountain Boulevard in Marana, Pima County, Arizona
- F. Adoption of Resolution No. 2017-033 Ordering the Oliver Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located at 12596 N. Camino De Oeste (Parcel ID 219-34-006A) and is South of Camino De Oeste and East of Tangerine Road in Marana, Pima County, Arizona

- G. Adoption of Resolution No. 2017-034 Ordering the Parsons Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located at 13640 W. Kirby Hughes Road (Parcel ID 217-18-011B) and is East of Kirby Hughes Road and South of Lockett Road in Marana, Pima County, Arizona
- H. Adoption of Resolution No. 2017-035 Ordering the Cribbs Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located at 4996 W. Camino De Manana (Parcel 216-03-0130) and is South of Twin Peaks Road and East of Camino De Manana in Pima County, Arizona
- I. Adoption of Resolution No. 2017-036 Ordering the Irwin-Dowell Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located at 4040 W. Moore Road (Parcel ID 219-33-0180) and is North of Thornydale Road and East of Moore Road in Marana, Pima County, Arizona
- J. Adoption of Resolution No. 2017-037 Ordering the Boulder Bridge Pass II Common Areas "A" and "B" Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located East of Dove Mountain Boulevard and North of Boulder Bridge Pass in Marana, Pima County, Arizona
- K. Adoption of Resolution No. 2017-038 Ordering the Boulder Bridge Pass II, Lots 89 through 186 Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located East of Dove Mountain Boulevard and North of Boulder Bridge Pass in Marana, Pima County, Arizona
- L. Adoption of Resolution No. 2017-039 Ordering the Dove Mountain Resort Lot 67 Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located at 6155 W. Seven Saguaros Circle (Parcel 218-19-0700) and is North of Dove Mountain Boulevard and East of Secret Springs Drive in Marana, Pima County, Arizona

VI. Reports and Correspondence

A. Fire Chief's Report

This is a summary of the activities of the Fire Chief and Administrative Staff concerning each of the District's Divisions including: Fire Suppression, Emergency Medical Services, Administrative Services, Finance, Human Resources, Special Projects, Logistics, Prevention and Safety Division and Wild Land Fire Fighting; the report might also include Administrative Activities in Annexations, Intergovernmental Relations, Community Assistance Programs, Fleet and Equipment, Labor and Management Relations, District Revenues and Expenditures, Strategic Planning, Information Technology, Status of Construction Projects, Status of Facilities, Public Outreach and Training.

The reports were included in the packet; there was no discussion.

B. Financial Reports

This report is a summary of the District's Financial Status including: Monthly Board Financial Report, Monthly Disbursements Report, Revenue and Expenditure Reports, Real Estate Tax Revenue Spreadsheets, Monthly Bond Report and Arizona State Land Billing and Payment Reports. The Board will be asked to approve the District's Monthly Disbursements Report.

Financial Reports

RESULT:	APPROVED [UNANIMOUS]
MOVER:	George Carter, Chairman
SECONDER:	David Talas, Board Member
AYES:	George Carter, Bruce A. Kaplan, David Talas
EXCUSED:	Peg Green, Becky Hicks

VII. Business

- A. Discussion and Possible Action Approving a Revised Contract with WSM Architects for the Planning of the New Administration Facility in the Amount of \$262,132.96.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	George Carter, Chairman
SECONDER:	Bruce A. Kaplan, Vice Chair
AYES:	George Carter, Bruce A. Kaplan, David Talas
EXCUSED:	Peg Green, Becky Hicks

VIII. Future Agenda Items [A Governing Board Member May Bring Forth General Topics for a Future Meeting Agenda. The Governing Board May Not Discuss, Deliberate or Take Any Action on the Topics Presented, Pursuant to A.R.S. § 38-431.02 (H).]

This item allows an *individual* Governing Board member to recommend item(s) to be placed on future agendas. The Board will not discuss the item(s) at this time because it would be a violation of the Open Meeting Laws and no voting action will be taken on the recommended item(s).

- 1) Revisit the Fire Chief transition

IX. Adjournment

George Carter made the following motion, seconded by Bruce Kaplan and approved unanimously with three ayes:

MOVE TO ADJOURN THE MEETING AT 6:08 P.M.

Minutes approved by the Northwest Fire District Board at its October 24, 2017, Regular Governing Board Meeting.

Becky Hicks
Board Clerk