



NORTHWEST FIRE DISTRICT

SERVING RESIDENTS OF THE NORTHWEST FIRE DISTRICT, THE FLOWING WELLS
COMMUNITY AND THE TOWN OF MARANA

PROUD TO BE ACCREDITED BY THE COMMISSION ON FIRE ACCREDITATION INTERNATIONAL

PHONE: (520) 887-1010 FAX: (520) 887-1034 www.northwestfire.org



Minutes of the Northwest Fire District Governing Board Regular Meeting October 25, 2016

- I. Call to Order/Roll Call/Affirmation of Quorum
- II. Salute to the Flag of the United States of America
- III. Presentation of Service Awards
- IV. Public Forum
- V. Consent Agenda

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce A. Kaplan, Vice Chair
SECONDER:	Peg Green, Board Member
AYES:	Bruce A. Kaplan, David Talas, Peg Green, Becky Hicks
EXCUSED:	George Carter

Approval of Consent Agenda

- A. Approval of the Minutes of the September 27, 2016, Regular Governing Board Meeting
- B. Adoption of Resolution No. 2016-047 Ordering the Dove Mountain Resort Lot 54 Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located at 6103 W. Seven Saguaros Circle, North of Dove Mountain Boulevard and East of North Secret Springs Drive in Marana, Pima County, Arizona

VI. Reports and Correspondence

A. Fire Chief's Report

This is a summary of the activities of the Fire Chief and Administrative Staff concerning each of the District's Divisions including: Fire Suppression, Emergency Medical Services, Administrative Services, Finance, Human Resources, Special Projects, Logistics, Prevention and Safety Division and Wild Land Fire Fighting; the report might also include Administrative Activities in Annexations, Intergovernmental Relations, Community Assistance Programs, Fleet and Equipment, Labor and Management Relations, District Revenues and Expenditures, Strategic Planning, Information Technology, Status of Construction Projects, Status of Facilities, Public Outreach and Training.

The reports were included in the packet; there was no discussion.

B. Financial Reports

This report is a summary of the District's Financial Status including: Monthly Board Financial Report, Monthly Disbursements Report, Revenue and Expenditure Reports, Real Estate Tax Revenue Spreadsheets, Monthly Bond Report and Arizona State Land Billing and Payment Reports. The Board will be asked to approve the District's Monthly Disbursements Report.

Financial Reports

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce A. Kaplan, Vice Chair
SECONDER:	David Talas, Board Member
AYES:	Bruce A. Kaplan, David Talas, Peg Green, Becky Hicks
EXCUSED:	George Carter

VII. Business

- A. Discussion and Possible Action Approving the Third Edition of the Community Risk Assessment/ Standards of Cover

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce A. Kaplan, Vice Chair
SECONDER:	Becky Hicks, Board Member
AYES:	Bruce A. Kaplan, David Talas, Peg Green, Becky Hicks
EXCUSED:	George Carter

- B. Discussion and Possible Action to Approve the Following Changes to District Group Employee Benefit Carriers: Medical from Blue Cross Blue Shield of Arizona to CIGNA, Dental from MetLife to DELTA, Continue with CIGNA for Employer Sponsored Insurance Benefits: Basic Life, Short Term Disability, Voluntary Life, Voluntary Accidental Death and Dismemberment (AD&D), Remain with VSP, Hartford Basic AD&D, and Employee Sponsored Supplemental Plans from TransAmerica; to be Effective January 1, 2017.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce A. Kaplan, Vice Chair
SECONDER:	David Talas, Board Member
AYES:	Bruce A. Kaplan, David Talas, Peg Green, Becky Hicks
EXCUSED:	George Carter

- C. Discussion and Possible Action to Enter into a PILOT (Payment in Lieu of Tax) and Annexation Agreement with Monsanto Concerning Property Located at the Intersection of Twin Peaks and Sanders Road; Discussion Will Include Monsanto's Application for Inclusion in Foreign Trade Zone No. 174

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Bruce A. Kaplan, Vice Chair
SECONDER: Peg Green, Board Member
AYES: Bruce A. Kaplan, David Talas, Peg Green, Becky Hicks
EXCUSED: George Carter

D. Discussion and Possible Action Concerning Contracting for Legal Services for the District.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Bruce A. Kaplan, Vice Chair
SECONDER: Peg Green, Board Member
AYES: Bruce A. Kaplan, David Talas, Peg Green, Becky Hicks
EXCUSED: George Carter

E. Discussion and Possible Action Approving the Sale of Shop # 976, a Pierce Quantum Type 1 Engine, to the City of South Tucson for the Amount of \$25,000

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Bruce A. Kaplan, Vice Chair
SECONDER: David Talas, Board Member
AYES: Bruce A. Kaplan, David Talas, Peg Green, Becky Hicks
EXCUSED: George Carter

F. Discussion and Possible Action Approving the Ambulance Billing Policy Recommendations as Presented as Guidance for the District's Billing Services Company.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Bruce A. Kaplan, Vice Chair
SECONDER: Becky Hicks, Board Member
AYES: Bruce A. Kaplan, David Talas, Peg Green, Becky Hicks
EXCUSED: George Carter

G. Discussion and Possible Action Related to Bylaws Review and Formalizing a Review Schedule Within the Bylaws

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Bruce A. Kaplan, Vice Chair
SECONDER: Peg Green, Board Member
AYES: Bruce A. Kaplan, David Talas, Peg Green, Becky Hicks
EXCUSED: George Carter

H. Discussion and Possible Action to Add the Fire Chief and Finance Director as Eligible Bank Signers

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce A. Kaplan, Vice Chair
SECONDER:	Peg Green, Board Member
AYES:	Bruce A. Kaplan, David Talas, Peg Green, Becky Hicks
EXCUSED:	George Carter

VIII. Future Agenda Items [A Governing Board Member May Bring Forth General Topics for a Future Meeting Agenda. The Governing Board May Not Discuss, Deliberate or Take Any Action on the Topics Presented, Pursuant to A.R.S. § 38-431.02 (H).]

This item allows an *individual* Governing Board member to recommend item(s) to be placed on future agendas. The Board will not discuss the item(s) at this time because it would be a violation of the Open Meeting Laws and no voting action will be taken on the recommended item(s).

No items were presented at this time.

IX. Adjournment

Bruce Kaplan made the following motion, seconded by Dave Talas and approved unanimously with four ayes:

MOVE TO ADJOURN THE MEETING AT 7:36 P.M.

Minutes approved by the Northwest Fire District Board at its November 15, 2016, Regular Governing Board Meeting.

Interim Board Clerk