



NORTHWEST FIRE DISTRICT

SERVING RESIDENTS OF THE NORTHWEST FIRE DISTRICT, THE FLOWING WELLS
COMMUNITY AND THE TOWN OF MARANA

PROUD TO BE ACCREDITED BY THE COMMISSION ON FIRE ACCREDITATION INTERNATIONAL

PHONE: (520) 887-1010 FAX: (520) 887-1034 www.northwestfire.org



Minutes of the Northwest Fire District Governing Board Regular Meeting May 24, 2016

- I. Call to Order/Roll Call/Affirmation of Quorum
- II. Salute to the Flag of the United States of America
- III. Presentation of Service Awards
- IV. Public Forum
- V. Consent Agenda

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce A. Kaplan, Vice Chair
SECONDER:	David Talas, Board Member
AYES:	Bruce A. Kaplan, Tim Clayton, David Talas, Peg Green
EXCUSED:	George Carter

Approval of Consent Agenda

- A. Approval of the Minutes of the April 20, 2016, Special Governing Board Meeting
- B. Approval of the Minutes of the April 26, 2016, Regular Governing Board Meeting and Executive Session
- C. Approval of the Minutes of the May 10, 2016, Special Governing Board Meeting and Executive Session
- D. Approval of Resolution 2016-017 Authorizing the Execution of an Automatic Aid Agreement for Emergency Fire, Rescue, Medical, and Other Services with the Golder Ranch Fire District
- E. Adoption of Resolution 2016-018 Ordering the Deichman Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located at 3250 W. Moore Road and is North of Moore Road and West of Teal Blue Trail in Pima County, Arizona
- F. Adoption of Resolution 2016-019 Ordering the Labrucherie Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located at 5110 W. Camino De Manana and is North of Desert Falcon Lane and West of Camino De Manana in Pima County, Arizona
- G. Adoption of Resolution Nos. 2016-020 through 2016-024 Approving Amendments to the District's Dispatch Services Intergovernmental Agreements with Avra Valley Fire District,

Golder Ranch Fire District, Mountain Vista Fire District, Picture Rocks Fire District and Three Points Fire District for Fiscal Year 2016/17.

- H. Adoption of Resolution 2016-025 Ordering the Ringgold Resources Corporation Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Areas Are Located at 5344 W. Desert Falcon Lane and 5352 W. Wild Desert Lane; 5344 W. Desert Falcon Lane is North of W. Desert Falcon Lane and East of W. Twin Peaks Road in Marana, Arizona and 5352 W. Wild Desert Lane is North of W. Wild Desert Lane and East of W. Twin Peaks Road in Pima County, Arizona
- I. Approval of CopperPoint Mutual Insurance Company Renewal Quote for Fiscal Year 2016/2017 District's Workers' Compensation Benefit, Effective July 01, 2016
- J. Acceptance of the Resignation of David Yamada, General Manager of Westward Look Resort, from the 2016 Bond Advisory Committee
- K. Approval to Authorize Staff to Release Request for Proposals (RFP) No. 1603 Regarding Fire Rescue Uniform Items
- L. Bond Advisory Committee Report – Staff is Available to Report on the Activities of the Bond Advisory Committee

VI. Reports and Correspondence

A. Fire Chief's Report

This is a summary of the activities of the Fire Chief and Administrative Staff concerning each of the District's Divisions including: Fire Suppression, Emergency Medical Services, Administrative Services, Finance, Human Resources, Special Projects, Logistics, Prevention and Safety Division and Wild Land Fire Fighting; the report might also include Administrative Activities in Annexations, Intergovernmental Relations, Community Assistance Programs, Fleet and Equipment, Labor and Management Relations, District Revenues and Expenditures, Strategic Planning, Information Technology, Status of Construction Projects, Status of Facilities, Public Outreach and Training.

The reports were included in the packet; there was no discussion.

B. Financial Reports

This report is a summary of the District's Financial Status including: Monthly Board Financial Report, Monthly Disbursements Report, Revenue and Expenditure Reports, Real Estate Tax Revenue Spreadsheets, Monthly Bond Report and Arizona State Land Billing and Payment Reports. The Board will be asked to approve the District's Monthly Disbursements Report.

Financial Reports

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce A. Kaplan, Vice Chair
SECONDER:	Peg Green, Board Member
AYES:	Bruce A. Kaplan, Tim Clayton, David Talas, Peg Green
EXCUSED:	George Carter

VII. Business

- A. Discussion, Presentation and Overview of the Accreditation Process, and Authorization to Apply for Re-Accreditation

RESULT:	APPROVED [3 TO 0]
MOVER:	Bruce A. Kaplan, Vice Chair
SECONDER:	Peg Green, Board Member
AYES:	Bruce A. Kaplan, David Talas, Peg Green
ABSTAIN:	Tim Clayton
EXCUSED:	George Carter

- B. Discussion and Approval of the Repair/Modification for the Driveway at Station 333 at a Cost of \$52,850.63, with the Work to be Accomplished by ACE Asphalt.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce A. Kaplan, Vice Chair
SECONDER:	Tim Clayton, Board Clerk
AYES:	Bruce A. Kaplan, Tim Clayton, David Talas, Peg Green
EXCUSED:	George Carter

- C. Discussion and Possible Action to Adopt Written Procedures Pertaining to the District's Obligations to File Annual Reports and Notices of Material Events with Respect to the District's Bonds
- D. Overview, Discussion and Possible Action on Tentative 2016-2017 Budget Package and Limited Assessed Values for Tax Year 2016-2017 Abstract from the Pima County Assessor's Office; Possible General Fund and Capital Fund Changes to the Tentative Budget; Any and All District Revenues and Expenditures May be Discussed and Acted Upon; the 2016-2017 Budget Process May Also be Discussed; the Tentative Budget Potential Impact on the District Tax Rate May Also be Discussed; Advantages and Disadvantages of Any Budget Options May Also be Discussed; Proposed Timing of Capital Expenditures May Also be Discussed.

RESULT:	DISCUSSED
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VIII. Future Agenda Items [A Governing Board Member May Bring Forth General Topics for a Future Meeting Agenda. The Governing Board May Not Discuss, Deliberate or Take Any Action on the Topics Presented, Pursuant to A.R.S. § 38-431.02 (H).]

This item allows an *individual* Governing Board member to recommend item(s) to be placed on future agendas. The Board will not discuss the item(s) at this time because it would be a violation of the Open Meeting Laws and no voting action will be taken on the recommended item(s).

No items were presented at this time.

IX. Adjournment

Bruce Kaplan made the following motion, seconded by Dave Talas and approved unanimously with four ayes:

MOVE TO ADJOURN THE MEETING AT 7:14 P.M.

Minutes approved by the Northwest Fire District Board at its June 28, 2016, Regular Governing Board Meeting.

Tim Clayton, Board Clerk