



NORTHWEST FIRE DISTRICT

SERVING RESIDENTS OF THE NORTHWEST FIRE DISTRICT, THE FLOWING WELLS
COMMUNITY AND THE TOWN OF MARANA

PROUD TO BE ACCREDITED BY THE COMMISSION ON FIRE ACCREDITATION INTERNATIONAL

PHONE: (520) 887-1010 FAX: (520) 887-1034 www.northwestfire.org



Minutes of the Northwest Fire District Governing Board Regular Meeting June 28, 2016

- I. Call to Order/Roll Call/Affirmation of Quorum
- II. Salute to the Flag of the United States of America
- III. Presentation of Service Awards
- IV. Public Forum
- V. Consent Agenda

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce A. Kaplan, Vice Chair
SECONDER:	Peg Green, Board Member
AYES:	Bruce A. Kaplan, David Talas, Peg Green
EXCUSED:	George Carter, Tim Clayton

Approval of Consent Agenda

- A. Approval of the Minutes of the May 24, 2016, Regular Governing Board Meeting
- B. Adoption of Resolution No. 2016-026 Ordering the Lam Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Areas Are Identified as Parcel Numbers 21601002W, 216011002Y, 21601002X and Are Located West of Camino De Oeste and South of Camino De Manana in Pima County, Arizona
- C. Adoption of Resolution No. 2016-027 Ordering the Dos Picos LLC Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Areas Are Identified as Parcel Numbers 11608007B, 11608007C, 11608009A, 11609008A and Are Located South of Anklam Road and West of Resort Hills Place in Pima County, Arizona
- D. Adoption of Resolution No. 2016-028 Ordering the Arendt Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Areas Are Located at 3742 W. Estate Hills Place and 3710 W. Estate Hills Place and Are South of Anklam Road and North of Resort Hills Place in Pima County, Arizona
- E. Adoption of Resolution No. 2016-029 Ordering the Del Webb at Dove Mountain IV, Lots 235 through 343, Block "1" Inclusive of Common Areas "A" (Open Space/Drainage), Including the Extensions of N. Rim Trail, W. River Trail and W. Cape Final Trail, "B" (Open Space), and "C" (Open Space/Public Sewer) Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located Near Del Webb Trail and Dove Mountain Boulevard in Marana, Pima County, Arizona

- F. Adoption of Resolution No. 2016-030 Ordering the Landmark Title Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Areas Are Identified by Parcel Numbers 21834377C and 21834226N and Are Located South of Dove Mountain Boulevard in Marana, Pima County, Arizona
- G. Adoption of Resolution No. 2016-033 Calling for the Election of Three Governing Board Member Positions as Part of the November 8, 2016, General Election
- H. Adoption of Resolution No. 2016-034 Approving the Cooperative Intergovernmental Agreement Between the Arizona State Forestry Division and the Northwest Fire District and the State Forester's Cooperative Fire Rate Agreement Between the Arizona State Forestry Department and the Northwest Fire District for the Period of April, 2016 through March 2018
- I. Adoption of Resolution No. 2016-035 Renewing the Intergovernmental Agreement Between the Northwest Fire District and Pima County Community College District for the Purposes of Credentialing District Training Programs and Paramedic Certification Training
- J. Adoption of Resolution 2016-038 Ordering the Marana Technology Campus, LLC Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located at 8061 W. Tangerine Road and is South of W. Tangerine Road in Marana, Pima County, Arizona
- K. Information Concerning Developing an Update to the District's Strategic Plan

VI. Reports and Correspondence

A. Fire Chief's Report

This is a summary of the activities of the Fire Chief and Administrative Staff concerning each of the District's Divisions including: Fire Suppression, Emergency Medical Services, Administrative Services, Finance, Human Resources, Special Projects, Logistics, Prevention and Safety Division and Wild Land Fire Fighting; the report might also include Administrative Activities in Annexations, Intergovernmental Relations, Community Assistance Programs, Fleet and Equipment, Labor and Management Relations, District Revenues and Expenditures, Strategic Planning, Information Technology, Status of Construction Projects, Status of Facilities, Public Outreach and Training.

The reports were included in the packet; there was no discussion.

B. Financial Reports

This report is a summary of the District's Financial Status including: Monthly Board Financial Report, Monthly Disbursements Report, Revenue and Expenditure Reports, Real Estate Tax Revenue Spreadsheets, Monthly Bond Report and Arizona State Land

Billing and Payment Reports. The Board will be asked to approve the District's Monthly Disbursements Report.

Financial Reports

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce A. Kaplan, Vice Chair
SECONDER:	David Talas, Board Member
AYES:	Bruce A. Kaplan, David Talas, Peg Green
EXCUSED:	George Carter, Tim Clayton

VII. Business

- A. Bond Advisory Committee's Presentation and Recommendation on a 2016 General Election Bond Proposal Package
- B. Adoption of Resolution No. 2016-031 Approving the Ordering and Calling of an Election for the Purpose of Issuing Bonds; Discussion Will Include the Potential Impacts on the District's Tax Rate

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce A. Kaplan, Vice Chair
SECONDER:	David Talas, Board Member
AYES:	Bruce A. Kaplan, David Talas, Peg Green
EXCUSED:	George Carter, Tim Clayton

- C. Discussion and Possible Action to Adopt Resolution No. 2016-036 Approving an Intergovernmental Agreement with Pima County, on Behalf of the Elections Department, for Services Relating to the NWFD's Bond Election.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce A. Kaplan, Vice Chair
SECONDER:	Peg Green, Board Member
AYES:	Bruce A. Kaplan, David Talas, Peg Green
EXCUSED:	George Carter, Tim Clayton

- D. Recommendation, Discussion and Possible Action to Disband the Bond Advisory Committee

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce A. Kaplan, Vice Chair
SECONDER:	Peg Green, Board Member
AYES:	Bruce A. Kaplan, David Talas, Peg Green
EXCUSED:	George Carter, Tim Clayton

- E. Discussion, Review and Possible Action on Proposed Five-Year Capital Improvement Program (CIP) for the Fiscal Years Ending June 30, 2017- June 30, 2021

RESULT:	APPROVED [UNANIMOUS]
SECONDER:	David Talas, Board Member
AYES:	Bruce A. Kaplan, David Talas, Peg Green
EXCUSED:	George Carter, Tim Clayton

- F. 2016-17 BUDGET PUBLIC HEARING: (A) Overview of 2016-2017 Tentative Budget – Discussion, Update, and Possible Action on the 2016-2017 Budget and Budget Process; All Aspects and Elements of the District’s Budget May be Discussed and Acted Upon, Including All Expenditures, Revenues, and Carryover Funds from 2015-2016. This Item May Include Discussion of the Estimated Tax Rate for District Property Owners. (B) Public Hearing on 2016-2017 Tentative Budget and Related Items and Programs. (C) Possible Amendment to the 2016-2017 Tentative Budget. (D) Adoption of Resolution No. 2016-032 Approving the 2016-2017 Final Budget, Including All Expenditures, Revenues & Carryover

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce A. Kaplan, Vice Chair
SECONDER:	David Talas, Board Member
AYES:	Bruce A. Kaplan, David Talas, Peg Green
EXCUSED:	George Carter, Tim Clayton

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RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce A. Kaplan, Vice Chair
SECONDER:	Peg Green, Board Member
AYES:	Bruce A. Kaplan, David Talas, Peg Green
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RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce A. Kaplan, Vice Chair
SECONDER:	David Talas, Board Member
AYES:	Bruce A. Kaplan, David Talas, Peg Green
EXCUSED:	George Carter, Tim Clayton

- G. Discussion and Possible Action to Adopt Changes to the Retiree Healthcare Insurance Benefit Policy

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce A. Kaplan, Vice Chair
SECONDER:	David Talas, Board Member
AYES:	Bruce A. Kaplan, David Talas, Peg Green
EXCUSED:	George Carter, Tim Clayton

- H. Adoption of Resolution No. 2016-037 Approving an Agreement Between the Northwest Fire District and Fidelity National Title Agency, Inc. Concerning the Donation of 2.24 Acres of Land Near the I-10/Twin Peaks Interchange

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce A. Kaplan, Vice Chair
SECONDER:	Peg Green, Board Member
AYES:	Bruce A. Kaplan, David Talas, Peg Green
EXCUSED:	George Carter, Tim Clayton

- I. Discussion and Possible Action Approving a Professional Services Agreement Related to Northwest Fire District Training Facility Pavement Repairs Not to Exceed \$23,720.00.
- J. Discussion and Possible Action Approving a Clarification to Amendment No. 8 to Intergovernmental Agreement for Dispatch Services with Golder Ranch Fire District
- K. Discussion and Possible Action to Adopt Resolution No. 2016-039 Declaring the Month of August, 2016, as Drowning Impact Awareness Month in the Northwest Fire District.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce A. Kaplan, Vice Chair
SECONDER:	Peg Green, Board Member
AYES:	Bruce A. Kaplan, David Talas, Peg Green
EXCUSED:	George Carter, Tim Clayton

- L. Review and Possible Discussion of a Legislative Mandate that Public Safety Personnel Retirement System (PSPRS) Conduct a Study to Determine Various Methods in Which Risk Pooling and Local Board Consolidation May be Achieved, and the PSPRS Local Pension Board Designation of Fire Chief Michael J. Brandt as a Representative who Will Meet with Cortex, the PSPRS Hired Consulting Firm Conducting This Study

VIII. Future Agenda Items [A Governing Board Member May Bring Forth General Topics for a Future Meeting Agenda. The Governing Board May Not Discuss, Deliberate or Take Any Action on the Topics Presented, Pursuant to A.R.S. § 38-431.02 (H).]

This item allows an *individual* Governing Board member to recommend item(s) to be placed on future agendas. The Board will not discuss the item(s) at this time because it would be a violation of the Open Meeting Laws and no voting action will be taken on the recommended item(s).

No items were presented at this time.

IX. Adjournment

Bruce Kaplan made the following motion, seconded by Dave Talas and approved unanimously with three ayes:

MOVE TO ADJOURN THE MEETING AT 7:50 P.M.

Minutes approved by the Northwest Fire District Board at its July 26, 2016, Regular Governing Board Meeting.

Tim Clayton, Board Clerk