



# NORTHWEST FIRE DISTRICT

SERVING RESIDENTS OF THE NORTHWEST FIRE DISTRICT, THE FLOWING WELLS  
COMMUNITY AND THE TOWN OF MARANA

PROUD TO BE ACCREDITED BY THE COMMISSION ON FIRE ACCREDITATION INTERNATIONAL

PHONE: (520) 887-1010 FAX: (520) 887-1034 [www.northwestfire.org](http://www.northwestfire.org)



## Minutes of the Northwest Fire District Governing Board Regular Meeting June 27, 2017

- I. Call to Order/Roll Call/Affirmation of Quorum
- II. Salute to the Flag of the United States of America
- III. Presentation of Service Awards
- IV. Public Forum
- V. Consent Agenda

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	George Carter, Chairman
<b>SECONDER:</b>	Bruce A. Kaplan, Vice Chair
<b>AYES:</b>	George Carter, Bruce A. Kaplan, Peg Green, Becky Hicks
<b>EXCUSED:</b>	David Talas

### Approval of Consent Agenda

- A. Approval of the Minutes of the May 23, 2017, Regular Governing Board Meeting
- B. Adoption of Resolution No. 2017-017 Ordering the Shaner Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located at 5255 W. Tangerine Road and is South of Tangerine Road and East of Twin Peaks Road in Marana, Pima County, Arizona
- C. Adoption of Resolution No. 2017-018 Ordering the Lynch Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located at 5160 W. Desert Falcon Lane (Parcel 216-03-0300) and is North of W. Desert Falcon Lane and West of W. Camino De Manana in Pima County, Arizona
- D. Adoption of Resolution No. 2017-019 Ordering the Dove Mountain Resort Lot 141 Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located at 6220 W. Rockpoint Ridge Place and is North of W. Boulder Bridge Pass and West of N. Secret Springs Drive in Marana, Pima County, Arizona
- E. Adoption of Resolution Nos. 2017-022 through 2017-026 Approving Amendments to the District's Dispatch Services Intergovernmental Agreements with Avra Valley Fire District, Golder Ranch Fire District, Mountain Vista Fire District, Picture Rocks Fire District and Three Points Fire District for Fiscal Year 2017/2018.
- F. Approval of the Six Month Extension of the Medical Control Contract with Banner UMC

- G. Approval of the Twelve Month Extension of the Existing Grant Writing Contract Between the Northwest Fire District and Mr. Jim Grasham.

## **VI. Reports and Correspondence**

### **A. Fire Chief's Report**

**This is a summary of the activities of the Fire Chief and Administrative Staff concerning each of the District's Divisions including: Fire Suppression, Emergency Medical Services, Administrative Services, Finance, Human Resources, Special Projects, Logistics, Prevention and Safety Division and Wild Land Fire Fighting; the report might also include Administrative Activities in Annexations, Intergovernmental Relations, Community Assistance Programs, Fleet and Equipment, Labor and Management Relations, District Revenues and Expenditures, Strategic Planning, Information Technology, Status of Construction Projects, Status of Facilities, Public Outreach and Training.**

The reports were included in the packet; there was no discussion.

### **B. Financial Reports**

This report is a summary of the District's Financial Status including: Monthly Board Financial Report, Monthly Disbursements Report, Revenue and Expenditure Reports, Real Estate Tax Revenue Spreadsheets, Monthly Bond Report and Arizona State Land Billing and Payment Reports. The Board will be asked to approve the District's Monthly Disbursements Report.

Financial Reports

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	George Carter, Chairman
<b>SECONDER:</b>	Peg Green, Board Member
<b>AYES:</b>	George Carter, Bruce A. Kaplan, Peg Green, Becky Hicks
<b>EXCUSED:</b>	David Talas

## **VII. Business**

- A. Overview, Introduce, Discuss, Amend If Desired, and Act on Resolution No. 2017-021 Authorizing the Issuance of \$13,020,000 of General Obligation Bonds Series 2017; and Authorizing the Chair, Clerk and Fire Chief to Take All Actions, Do All Things and Execute All Documents Necessary to Secure, Consummate and Carry Out the Bond Sale Agreement. the Following Documents Which Are on File with the Clerk of the District's Board of Directors Are to be Approved by This Resolution: Bond Sale Agreement, Tax Certificate, Continuing Disclosure Undertaking, and the District's Official Statement for Its Series 2017 Bonds

**RESULT:**       **APPROVED [UNANIMOUS]**  
**MOVER:**       George Carter, Chairman  
**SECONDER:**   Becky Hicks, Board Member  
**AYES:**        George Carter, Bruce A. Kaplan, Peg Green, Becky Hicks  
**EXCUSED:**     David Talas

- B.     Discussion, Review and Possible Approval of Proposal to Install Solar Shade Panels at Various District Facilities

**RESULT:**       **APPROVED [UNANIMOUS]**  
**MOVER:**       George Carter, Chairman  
**SECONDER:**   Bruce A. Kaplan, Vice Chair  
**AYES:**        George Carter, Bruce A. Kaplan, Peg Green, Becky Hicks  
**EXCUSED:**     David Talas

- C.     Discussion and Possible Action to Adopt Resolution No. 2017-027 Declaring the Month of August, 2017, as Drowning Impact Awareness Month in the Northwest Fire District.

**RESULT:**       **APPROVED [UNANIMOUS]**  
**MOVER:**       George Carter, Chairman  
**SECONDER:**   Peg Green, Board Member  
**AYES:**        George Carter, Bruce A. Kaplan, Peg Green, Becky Hicks  
**EXCUSED:**     David Talas

- D.     Discussion and Possible Action to Approve a Memorandum of Understanding (MOU) Between the Northwest Fire District and the Northwest Firefighters Union Local #3572 to Establish Wages, Hours, and Working Conditions for Fiscal Year 17/18.

**RESULT:**       **APPROVED [UNANIMOUS]**  
**MOVER:**       George Carter, Chairman  
**SECONDER:**   Becky Hicks, Board Member  
**AYES:**        George Carter, Bruce A. Kaplan, Peg Green, Becky Hicks  
**EXCUSED:**     David Talas

- E.     Discussion of the Notification to the Governing Board Members Regarding Availability of the Fire Chief's Annual Performance Appraisal Template

**RESULT:**       **DISCUSSED**

- F.     Information and Discussion of Public Safety Personnel Retirement System, Including But Not Limited To, Discussion of Hall-Parker Lawsuit, Timing of Reimbursements to Members and House Bill 2485

**RESULT:**       **DISCUSSED**

- G.     2017-18 BUDGET PUBLIC HEARING: (A) Overview of 2017-2018 Tentative Budget – Discussion, Update, and Possible Action on the 2017-2018 Budget and Budget Process; All Aspects and Elements of the District's Budget May be Discussed and Acted Upon, Including All Expenditures, Revenues, and Carryover Funds from 2016-2017. This Item May Include Discussion of the Estimated Tax Rate for District Property Owners. (B) Public Hearing on 2017-2018 Tentative Budget and Related Items and Programs. (C)

Possible Amendment to the 2017-2018 Tentative Budget. (D) Adoption of Resolution No. 2017-020 Approving the 2017-2018 Final Budget, Including All Expenditures, Revenues & Carryover

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
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**VIII. Future Agenda Items [A Governing Board Member May Bring Forth General Topics for a Future Meeting Agenda. The Governing Board May Not Discuss, Deliberate or Take Any Action on the Topics Presented, Pursuant to A.R.S. § 38-431.02 (H).]**

This item allows an *individual* Governing Board member to recommend item(s) to be placed on future agendas. The Board will not discuss the item(s) at this time because it would be a violation of the Open Meeting Laws and no voting action will be taken on the recommended item(s).

No items were presented at this time.

**IX. Adjournment**

George Carter made the following motion, seconded by Becky Hicks and approved unanimously with four ayes:

MOVE TO ADJOURN THE MEETING AT 7:32 P.M.

Minutes approved by the Northwest Fire District Board at its July 25, 2017, Regular Governing Board Meeting.

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Becky Hicks  
Board Clerk