



# NORTHWEST FIRE DISTRICT

SERVING RESIDENTS OF THE NORTHWEST FIRE DISTRICT, THE FLOWING WELLS  
COMMUNITY AND THE TOWN OF MARANA

PROUD TO BE ACCREDITED BY THE COMMISSION ON FIRE ACCREDITATION INTERNATIONAL

PHONE: (520) 887-1010 FAX: (520) 887-1034 [www.northwestfire.org](http://www.northwestfire.org)



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## Minutes of the Northwest Fire District Governing Board Regular Meeting February 23, 2016

- I. Call to Order/Roll Call/Affirmation of Quorum
- II. Salute to the Flag of the United States of America
- III. Presentation of Service Awards
- IV. Public Forum
- V. Consent Agenda

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	George Carter, Chairman
<b>SECONDER:</b>	Bruce A. Kaplan, Vice Chair
<b>AYES:</b>	George Carter, Bruce A. Kaplan, Tim Clayton, David Talas
<b>EXCUSED:</b>	Peg Green

### Approval of Consent Agenda

- A. Approval of the Minutes of the January 26, 2016, Regular Governing Board Meeting and Executive Session
- B. Adoption of Resolution No. 2016-005 Approving an Intergovernmental Agreement (IGA) with the Arizona Board of Regents for a Ride-A-Long Program with the College of Nursing
- C. Adoption of Resolution 2016-006 Ordering the Reyher Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located at 13600 W. Sagebrush Road and is North of W. Marana Road and West of N. Sanders Road in Tucson, Pima County, Arizona
- D. Adoption of Resolution 2016-007 Ordering the Padilla Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located at 11785 N. Camino De Oeste and is South of W. Camino De Manana and West of N. Camino De Oeste in Tucson, Pima County, Arizona
- E. Adoption of Resolution 2016-008 Ordering the Dove Mountain Resort Lots 95 & 96 Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located at 6118 & 6120 W. Seven Saguaros Circle, North of Dove Mountain Boulevard and East of North Secret Springs Drive in Marana, Pima County, Arizona

- F. Adoption of Resolution 2016-009 Ordering the Veteran's Cemetery Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located at 15950 N. Lockett Road and is North of Hardin Road and East of Lockett Road in Marana, Pima County, Arizona
- G. Adoption of Resolution 2016-010 Ordering the Cornerstone Homes LLC Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located at 4240, 4300, 4340, 4350, 4345, 4305, & 4245 W. Cornerstone Court and is South of West Moore Road and West of North Oldfather Road in Marana, Pima County, Arizona
- H. Approval to Authorize Staff to Release Request for Proposals (RFP) No. 1602 Regarding Foundation and Pavement Improvements
- I. Approval of the Cooperative Purchasing Agreement with the Interlocal Purchasing System (TIPS)

## **VI. Reports and Correspondence**

### **A. Fire Chief's Report**

**This is a summary of the activities of the Fire Chief and Administrative Staff concerning each of the District's Divisions including: Fire Suppression, Emergency Medical Services, Administrative Services, Finance, Human Resources, Special Projects, Logistics, Prevention and Safety Division and Wild Land Fire Fighting; the report might also include Administrative Activities in Annexations, Intergovernmental Relations, Community Assistance Programs, Fleet and Equipment, Labor and Management Relations, District Revenues and Expenditures, Strategic Planning, Information Technology, Status of Construction Projects, Status of Facilities, Public Outreach and Training.**

The reports were included in the packet; there was no discussion.

### **B. Financial Reports**

This report is a summary of the District's Financial Status including: Monthly Board Financial Report, Monthly Disbursements Report, Revenue and Expenditure Reports, Real Estate Tax Revenue Spreadsheets, Monthly Bond Report and Arizona State Land Billing and Payment Reports. The Board will be asked to approve the District's Monthly Disbursements Report.

Financial Reports

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	George Carter, Chairman
<b>SECONDER:</b>	Tim Clayton, Board Clerk
<b>AYES:</b>	George Carter, Bruce A. Kaplan, Tim Clayton, David Talas
<b>EXCUSED:</b>	Peg Green

## VII. Business

- A. Discussion and Possible Action to Authorize the Northwest Fire District to Enter into Negotiations for a Vehicle Lease Program with Enterprise Fleet Management to Supply and Maintain District Support Vehicles; and Authorizing Execution of an Agreement with Enterprise Fleet Maintenance.

<b>RESULT:</b>	<b>APPROVED [3 TO 1]</b>
<b>MOVER:</b>	George Carter, Chairman
<b>SECONDER:</b>	Bruce A. Kaplan, Vice Chair
<b>AYES:</b>	George Carter, Bruce A. Kaplan, David Talas
<b>NAYS:</b>	Tim Clayton
<b>EXCUSED:</b>	Peg Green

- B. Presentation, Discussion and Possible Action on Draft 2016-17 Zero-Based Budget Package for Community Safety and Support Departments to Include Prevention & Life Safety, Fleet, Building Maintenance, and Warehouse

<b>RESULT:</b>	<b>DISCUSSED</b>
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## VIII. Future Agenda Items [A Governing Board Member May Bring Forth General Topics for a Future Meeting Agenda. The Governing Board May Not Discuss, Deliberate or Take Any Action on the Topics Presented, Pursuant to A.R.S. § 38-431.02 (H).]

This item allows an *individual* Governing Board member to recommend item(s) to be placed on future agendas. The Board will not discuss the item(s) at this time because it would be a violation of the Open Meeting Laws and no voting action will be taken on the recommended item(s).

- 1) Update on annexations

## IX. Adjournment

George Carter made the following motion, seconded by Dave Talas and approved unanimously with four ayes:

MOVE TO ADJOURN THE MEETING AT 8:04 P.M.

Minutes approved by the Northwest Fire District Board at its March 22, 2016, Regular Governing Board Meeting.

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Tim Clayton, Board Clerk