

NORTHWEST FIRE DISTRICT
Minutes of the Bond Committee Meeting
Wednesday, April 20, 2016

I. Call to order

Assistant Chief Emans called the meeting to order at 12:17 p.m. The meeting was held at the NWFDF Training Center, 5125 W. Camino de Fuego.

II. Roll call

The following Committee members were present: Mark Favara, Jason Stumm, Jania Arnoldi, Dan Contorno, Jennifer Schomburg, David Yamada

The following staff members were present: Chief Michael J. Brandt, Assistant Chief Doug Emans, Assistant Chief Brad Bradley, Trina Motto, Dave Gephart, Gary West, Roger Moore and Brian Keeley

III. Business

A. Selection of the 2016 Bond Advisory Committee Chair and Vice Chair

Assistant Chief Emans requested volunteers or nominations for the position of Committee Chair. Discussion followed and Dave Yumada nominated Jania Arnoldi for Committee Chair. The nomination was seconded by Dan Contorno and approved unanimously.

Assistant Chief Emans requested volunteers or nominations for the position of Committee Vice Chair. Mr. Contorno nominated Jason Stumm for Committee Vice Chair. The nomination was seconded by Jania Arnoldi and approved unanimously.

Ms. Arnoldi assumed the position of Committee Chair and introduced business item "B".

B. Presentation and Discussion on the District's Foundational Documents and Processes to Provide the Bond Advisory Committee Members a Basis for Decision-Making

Assistant Chief Emans provided an overview of the organization. Division Chief West provided an overview of Accreditation and the value of Accreditation to the District.

The Committee took a break at 1:12 p.m. and the meeting reconvened at 1:17 p.m.

Roger Moore provided an overview of the Standards of Cover (SOC) document that was included in the packet. Trina Motto discussed an overview of the District's three

year Strategic Plan. Assistant Chiefs, Emans and Bradley, provided a general orientation to the District's fire station locations in relation to surrounding agencies and jurisdictions.

IV. Future Agenda Items

The following items will be presented at the next meeting:

1. Details on maps, responses and growth projections
2. Details on projects
3. Bond process: elections and financial responsibilities (presented at a future meeting)

V. Adjournment

Jennifer Schomburg made the following motion and seconded by Dave Yamada;

MOVE TO ADJOURN THE MEETING AT 2:23 P.M.

Minutes approved by the Bond Advisory Committee at its May 18, 2016, Committee meeting.

Jania Arnoldi, Committee Chair