



NORTHWEST FIRE DISTRICT

SERVING RESIDENTS OF THE NORTHWEST FIRE DISTRICT, THE FLOWING WELLS
COMMUNITY AND THE TOWN OF MARANA

PROUD TO BE ACCREDITED BY THE COMMISSION ON FIRE ACCREDITATION INTERNATIONAL

PHONE: (520) 887-1010 FAX: (520) 887-1034 www.northwestfire.org



Minutes of the Northwest Fire District Governing Board Regular Meeting April 26, 2016

- I. Call to Order/Roll Call/Affirmation of Quorum
- II. Salute to the Flag of the United States of America
- III. Presentation of Service Awards
- IV. Public Forum
- V. Consent Agenda

RESULT:	APPROVED [UNANIMOUS]
MOVER:	George Carter, Chairman
SECONDER:	Bruce A. Kaplan, Vice Chair
AYES:	Carter, Kaplan, Clayton, Talas, Green

Approval of Consent Agenda

- A. Approval of the Minutes of the March 22, 2016, Regular Governing Board Meeting
- B. Approval of the Minutes of the April 12, 2016, Special Governing Board Meeting
- C. Adoption of Resolution No. 2016-014 Approving Amendment No. Six to the Intergovernmental Agreement with the City of Tucson for the Provision of Dispatch Services for Fiscal Year 2016/2017
- D. Adoption of Resolution 2016-015 Ordering the Dove Mountain Resort Lot 104 Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located at 6353 W. Sunlit Bridge, North of Dove Mountain Boulevard and West of North Secret Springs Drive in Marana, Pima County, Arizona
- E. Approval of the Amendment to the Lease Agreement with American Tower, Inc for Expansion of the Use of the Tucson Mountain Radio Site

VI. Reports and Correspondence

A. Fire Chief's Report

This is a summary of the activities of the Fire Chief and Administrative Staff concerning each of the District's Divisions including: Fire Suppression, Emergency Medical Services, Administrative Services, Finance, Human Resources, Special Projects, Logistics, Prevention and Safety Division and

Wild Land Fire Fighting; the report might also include Administrative Activities in Annexations, Intergovernmental Relations, Community Assistance Programs, Fleet and Equipment, Labor and Management Relations, District Revenues and Expenditures, Strategic Planning, Information Technology, Status of Construction Projects, Status of Facilities, Public Outreach and Training.

The reports were included in the packet; there was no discussion.

B. Financial Reports

This report is a summary of the District's Financial Status including: Monthly Board Financial Report, Monthly Disbursements Report, Revenue and Expenditure Reports, Real Estate Tax Revenue Spreadsheets, Monthly Bond Report and Arizona State Land Billing and Payment Reports. The Board will be asked to approve the District's Monthly Disbursements Report.

Financial Reports

RESULT:	APPROVED [UNANIMOUS]
MOVER:	George Carter, Chairman
SECONDER:	Tim Clayton, Board Clerk
AYES:	Carter, Kaplan, Clayton, Talas, Green

VII. Business

A. Executive Session: the Governing Board May Vote to Go into Closed Session, Pursuant to A.R.S. 38-431.03 (A)(2), (3) & (4), for Legal Advice and to Instruct Its Attorney Concerning the Lawsuit Filed by the Divijak Family for Personal Injury, Case No. C20150072. Following the Executive Session, the Board Might Take Action on the Claim by Directing Its Attorney.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	George Carter, Chairman
SECONDER:	David Talas, Board Member
AYES:	Carter, Kaplan, Clayton, Talas, Green

Executive Session: the Governing Board May Vote to Go into Closed Session, Pursuant to A.R.S. 38-431.03 (A)(2), (3) & (4), for Legal Advice and to Instruct Its Attorney Concerning the Lawsuit Filed by the Divijak Family for Personal Injury, Case No. C20150072. Following the Executive Session, the Board Might Take Action on the Claim by Directing Its Attorney.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	George Carter, Chairman
SECONDER:	Peg Green, Board Member
AYES:	Carter, Kaplan, Clayton, Talas, Green

Executive Session: the Governing Board May Vote to Go into Closed Session, Pursuant to A.R.S. 38-431.03 (A)(2), (3) & (4), for Legal Advice and to Instruct Its Attorney Concerning the Lawsuit Filed by the Divijak Family for Personal Injury, Case No.

C20150072. Following the Executive Session, the Board Might Take Action on the Claim by Directing Its Attorney.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	George Carter, Chairman
AYES:	Carter, Kaplan, Clayton, Talas, Green

B. Presentation and Discussion of Proposed Fire/Rescue Budget for Fiscal Year 2016-2017

RESULT:	DISCUSSED
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C. Presentation, Discussion and Possible Action on Draft 2016-17 Zero-Based Budget Package

RESULT:	APPROVED [UNANIMOUS]
MOVER:	George Carter, Chairman
SECONDER:	David Talas, Board Member
AYES:	Carter, Kaplan, Clayton, Talas, Green

D. Executive [Closed] Session, Pursuant to A.R.S. 38-431.03 (A)(1) & (4), for Review and Discussion Concerning the 2015/2016 Fire Chief's Performance Appraisal Results and Possible Increase to the Fire Chief's Compensation.

RESULT:	APPROVED [4 TO 1]
MOVER:	George Carter, Chairman
SECONDER:	Tim Clayton, Board Clerk
AYES:	George Carter, Bruce A. Kaplan, Tim Clayton, Peg Green
NAYS:	David Talas

Executive [Closed] Session, Pursuant to A.R.S. 38-431.03 (A)(1) & (4), for Review and Discussion Concerning the 2015/2016 Fire Chief's Performance Appraisal Results and Possible Increase to the Fire Chief's Compensation.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	George Carter, Chairman
SECONDER:	Peg Green, Board Member
AYES:	Carter, Kaplan, Clayton, Talas, Green

Executive [Closed] Session, Pursuant to A.R.S. 38-431.03 (A)(1) & (4), for Review and Discussion Concerning the 2015/2016 Fire Chief's Performance Appraisal Results and Possible Increase to the Fire Chief's Compensation.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	George Carter, Chairman
SECONDER:	Tim Clayton, Board Clerk
AYES:	Carter, Kaplan, Clayton, Talas, Green

E. Discussion and Possible Action Concerning the Compensation and Employment Performance of the Fire Chief

RESULT:	TABLED	Next: 5/10/2016 6:00 PM
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VIII. Future Agenda Items [A Governing Board Member May Bring Forth General Topics for a Future Meeting Agenda. The Governing Board May Not Discuss, Deliberate or Take Any Action on the Topics Presented, Pursuant to A.R.S. § 38-431.02 (H).]

This item allows an *individual* Governing Board member to recommend item(s) to be placed on future agendas. The Board will not discuss the item(s) at this time because it would be a violation of the Open Meeting Laws and no voting action will be taken on the recommended item(s).

No items were presented at this time.

IX. Adjournment

George Carter made the following motion, seconded by Dave Talas and approved unanimously with five ayes:

MOVE TO ADJOURN THE MEETING AT 9:15 P.M.

Minutes approved by the Northwest Fire District Board at its May 24, 2016, Regular Governing Board Meeting.

Tim Clayton, Board Clerk